### GOLDENDALE CITY COUNCIL REGULAR MEETING JANUARY 2, 2018 7:00 PM

| Α. | Call | to | Order |
|----|------|----|-------|
| Λ. | Call | w  | Oluei |

- 1. Pledge of Allegiance
- 2. Oath of Office
- B. Roll Call
  - 1. Guy Theriault attending meeting via telecom
- C. Public Hearing
- D. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
- c. Payroll

b. Claims

d. Other

- E. Presentations
  - 1. Mid-Columbia Housing Authority
- F. Department Reports
- G. Council Business
  - 1. Designation for Mayor Pro Tempore
  - 2. Standing Committee Assignments
  - 3. Columbia Gorge Housing Authority Board Discussion
- H. Resolutions
- Ordinances
- J. Report of Officers and City Administrator
- K. Public Comment
- L. Executive Session
  - 1. Property Negotiations RCW 42.30.110 (c)
- M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON JANUARY 16, 2018 AT 7:00 PM.

AGENDA TITLE: CONSENT AGENDA

### **EXPLANATION:**

The consent agenda includes the following:

Minutes of the December 18, 2017 regular council meeting, first pay period December checks #49907 - 49916, 49965 - 49993, 900831, 900839 - 900840, direct deposit run in the amount of \$91,790.55, January 2, 2018 claims checks #49994 - 50018, 900841 in the amount of \$29,369.42.

### FISCAL IMPACT:

Payroll checks in the amount of \$91,790.55, claims checks in the amount of \$29,369.42.

### **ALTERNATIVES:**

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

### STAFF RECOMMENDATION:

Approve the consent agenda

### **MOTION:**

I MOVE TO APPROVE THE CONSENT AGENDA.

### GOLDENDALE CITY COUNCIL REGULAR MEETING DECEMBER 18, 2017 7:00 PM

Mayor Michael A Canon opened the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

7:01:50 PM

PRESENT: Mayor Michael A Canon

Council Member Andy Halm Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

STAFF: City Administrator Larry Bellamy

Clerk-Treasurer Connie Byers Public Works Director Karl Enyeart

Fire Chief Noah Halm

Police Chief Reggie Bartkowski

ABSENT: Council Member Guy Theriault

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to excuse Guy Theriault from the meeting.

7:02:09 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS: None.

MOTION CARRIED UNANIMOUSLY 6-0.

### **PRESENTATIONS**

Crista Schroder, Klickitat County Assessor asked if there were any questions regarding the revised resolution on property tax revenue.

### AGENDA AND CONSENT AGENDA

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to approve the agenda and consent agenda.

7:02:26 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### DEPARTMENT REPORTS

Reggie reported that Mike Kenney will be in his own patrol car starting January 1st and shadowed by another patrol car. Adam Dyment is still at the academy until January 18th.

Noah reported on the call numbers.

Karl reported on the aeration basin chains replacement project. We should be getting the trucks from Klickitat County in the next few weeks.

### **COUNCIL BUSINESS**

### TIB Fuel Tax Agreement

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to accept grant funds for the South Columbus Overlay Project for sidewalks in the amount of \$85,000.00 from the Transportation Improvement Board.

7:08:22 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### Interlocal Agreement for Jail Services

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to authorize the Mayor to execute an interlocal agreement between Klickitat County and the City of Goldendale for the incarceration of city prisoners.

### 7:10:50 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS: None.

MOTION CARRIED UNANIMOUSLY 6-0.

### DOGS of the Gorge Agreement

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to authorize the Mayor to enter into an agreement with DOGS of the Gorge for one additional year through 2018.

### 7:12:49 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS: None.

MOTION CARRIED UNANIMOUSLY 6-0.

### Uniformed Employees Collective Bargaining Agreement 2018 - 2021

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to authorize the Mayor to execute a 2018 – 2021 collective bargaining agreement between the City of Goldendale and Council 2 Washington State Council of County and City Employees representing Local 1533-G Uniformed Officers.

### 7:15:32 PM

AYES: Council Member Andy Halm

Council Member Gary Hoctor
Council Member Carmen Knopes
Council Member John Sullivan
Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### RESOLUTION

### Revised Personnel Policy

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt resolution no. 680 revising paragraph 8.3 sick leave to the personnel police manual.

### 7:18:11 PM

AYES:

Council Member Andy Halm Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### **ORDINANCES**

### First Reading on Cabaret License Repeal

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt ordinance no. 1477 repealing Chapter 5.32 Public Dance Tax of the Goldendale Municipal Code and waive the second reading.

### 7:21:07 PM

AYES:

Council Member Andy Halm Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### First Reading 4th Quarter Budget Amendment 2017

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt ordinance no. 1480 being the 4<sup>th</sup> quarter budget amendment for 2017 and waive the second reading.

7:23:13 PM

AYES:

Council Member Andy Halm

Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### Second Reading 2018 Budget

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt ordinance no. 1478 adopting the budget for the City of Goldendale, Washington for the fiscal year ending December 31, 2018.

### 7:24:37 PM

AYES:

Council Member Andy Halm Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### Second Reading Water/Sewer Rate Adjustment

It was moved by Council Member Gary Hoctor, seconded by Council Member Carmen Knopes, to adopt ordinance no. 1479 amending section 13.04.050, 13.04.090 and 13.08.180 of the Goldendale Municipal Code.

### 7:26:10 PM

AYES:

Council Member Andy Halm Council Member Gary Hoctor Council Member Carmen Knopes Council Member John Sullivan Council Member Lucille Bevis

Council Member Shannon Middleton

NAYS:

None.

MOTION CARRIED UNANIMOUSLY 6-0.

### REPORT OF OFFICERS AND CITY ADMINISTRATOR

Lucille – I want to thank the citizens that elected me to sit on the council. I also want to thank the department heads for the wonderful job they do. The employee's moral is great. Merry Christmas and Happy New Year.

Carmen thanked Lucille and Gary for their hard work.

Shannon thanked Lucille and Gary for their service.

Andy thanked Gary and Lucille for all their years of service.

John stated there is nothing else to say, same as everyone has already said.

Gary thanked the city, all the employees, current and passed. There have been a lot of changes in the city since I have been here. I think the city is in a very good position, probably the best it's been for a long time. It's been an interesting ride but it's all worked out for the best. Happy Holidays.

Larry thanked Gary and Lucille for all their hard work behind the scenes. They have helped in giving us direction. I wish the best for the ones that are leaving and the ones that are staying too. It will be another great year in 2018.

Mayor Canon – I appreciate the support that you've given to the council, the committees and the relationship the council has with the community. Merry Christmas to all of you.

### **PUBLIC COMMENT**

Terry Luth stated we're going to miss you Gary, and Lucille I would like it if you would stay on the Events Committee.

Mayor Canon presented Lucille and Gary with plaques. Note Gary Hoctor has been on council for 20 years. Longest Council Member in the community.

### <u>ADJOURNMENT</u>

It was moved by Council Member Carmen Knopes, seconded by Council Member Shannon Middleton, to adjourn the meeting.

7:38:58 PM

AYES:

Council Member Andy Halm
Council Member Gary Hoctor
Council Member Carmen Knopes
Council Member John Sullivan
Council Member Lucille Bevis
Council Member Shannon Middleton

| NAYS:<br>MOTION CARR | None.<br>IED UNANIMOUSLY 6-0. |
|----------------------|-------------------------------|
|                      |                               |
|                      |                               |
| Michael A Canor      | n, Mayor                      |
|                      |                               |
| Connic Ryors C       | Nork Tracquirer               |
| Connie Byers, C      | icik-i reasurer               |

# Register Fiscal: 2017 Deposit Period: 2017 - Dec 2017 Check Period: 2017 - Dec 2017

### CITY OF GOLDENDALE CLAIMS REGISTER

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Voucher numbers 49994 through 50018, 900841 in the amount of \$29,369.42, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 26<sup>th</sup> day of December, 2017.

Clerk-Treasurer

# Register Activity

|              | Dec 2017     | 1     |
|--------------|--------------|-------|
|              | - Dec        | 100   |
| 2017         | 2017         |       |
| Fiscal: 2017 | Period: 2017 |       |
| Ц            | О.           | lease |

Council Date: 2017 - Dec 2017 - 2nd Council Dec 2017

| Kererence   | Pate                                 | Amount Notes                             |
|---|--------------------------------------|--|
| Reference Number: 49994                                     | <b>US Bank</b>                       | <b>\$3,784.76</b>                        |
| Invoice - 12/19/2017 2:46:59 PM                             | 12/19/2017                           | \$3,784.76 Visa Payment                  |
| Reference Number: 49995                                     | Anatek Labs Inc                      | <b>\$25.00</b>                           |
| <u>044588</u>   | 12/15/2017                           | \$25.00 Testing Service                  |
| Reference Number: 49996<br>287258483135X12182017            | AT&T Mobility<br>12/10/2017          | <b>\$56.53</b> Chlorination Station      |
| Reference Number: 49997                                     | Avista Utilities                     | <b>\$1,252.42</b>                        |
| Invoice - 12/26/2017 10:13:09 AM                            | 12/26/2017                           | \$1,252.42 Utility/Natural Gas           |
| Reference Number: 49998                                     | <b>Bishop Sanitation Inc</b>         | <b>\$187.50</b>                          |
| 63087   | 12/20/2017                           | \$120.00 Ekone Park                      |
| 63121   | 12/20/2017                           | \$67.50 Airport                          |
| Reference Number: 49999                                     | <b>Centurylink AZ</b>                | <b>\$187.14</b>                          |
| Invoice - 12/26/2017 10:21:44 AM                            | 12/26/2017                           | \$187.14 Fax/DSL                         |
| Reference Number: 50000<br>Invoice - 12/26/2017 10:22:16 AM | Centurylink NC<br>12/26/2017         | <b>\$55.85</b> Long Distance             |
| Reference Number: 50001<br>Invoice - 12/26/2017 10:22:51 AM | Employment Security<br>12/26/2017    | <b>\$68.58</b>                           |
| Reference Number: 50002                                     | Environmental Resource Associates    | \$1,073.70                               |
| 848003  | 12/11/2017                           | \$881.20 Complex Nutrients, pH, Minerals |
| 848859  | 12/11/2017                           | \$192.50 Dissolved Oxygen                |
| Reference Number: 50003                                     | <b>Galls LLC</b>                     | <b>\$56.27</b>                           |
| 008705149   | 11/14/2017                           | \$48.36 Belt                             |
| 008744925   | 11/20/2017                           | \$7.91 Tie                               |
| Reference Number: 50004<br>105251                           | Goldendale Exhaust LLC<br>12/15/2017 | <b>\$48.32</b> Oil Change                |

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| Reference   | Date   | Amount Notes  |
|---|--|---|
| Reference Number: 50005   | Goldendale Sentinel  | <b>\$212.00</b>   |
| 147630  | 12/13/2017   | \$40.00 Ordinance 1476 - 2017 4th Quarter   |
| 147673  | 12/20/2017   | Budget Amendment<br>\$172.00 Ordinance 1475 - Water/Sewer Rate<br>Adjustment 2017   |
| Reference Number: 50006   | Goldendale, City of  | <b>\$288.36</b>   |
| 2017-65   | 12/14/2017   | \$288.36 Bulk Water   |
| Reference Number: 50007   | Gorge Networks   | <b>\$1,077.27</b>   |
| -1565588  | 12/19/2017   | \$1,077.27 Land Lines   |
| Reference Number: 50008   | Gwendolyn L Grundei  | <b>\$4,200.00</b>   |
| Invoice - 12/26/2017 10:44:13 AM  | 12/26/2017   | \$4,200.00 December Service   |
| Reference Number: 50009   | Hattenhauer Energy Co LLC  | <b>\$1,720.43</b>   |
| CL79183   | 12/15/2017   | \$1,720.43 Fuel   |
| Reference Number: 50010   | Lanz & Trummel Attorneys at Law  | <b>\$150.00</b>   |
| 720479066/72039274 <u>1</u>   | 5/8/2017   | \$150.00 Joseph Taylor  |
| Reference Number: 50011 2Z0883897 6Z0591119.1 6Z0723207 7Z0382063.1 7Z0479073 7Z0492937 7Z0532221 7Z0582701 | Lori Lynn Hoctor Attorney at Law<br>12/19/2017<br>12/19/2017<br>12/19/2017<br>12/19/2017<br>12/15/2017<br>12/15/2017 | \$1,170.00<br>\$81.25 Alfred Hawk<br>\$162.50 Dustin Lewis<br>\$75.00 James Phillips<br>\$125.00 Jeremy Foix<br>\$225.00 Dillon shattuck<br>\$225.00 Jesse Ingersoll<br>\$88.75 Daniel Kellick<br>\$187.50 Jourdan Prociw |
| Reference Number: 50012   | MCP Mid Columbia Producers Inc   | <b>\$351.51</b>   |
| 907255  | 12/14/2017   | \$9.66 Gloves   |
| 907645  | 12/15/2017   | \$341.85 Pine Shavings  |
| Reference Number: 50013   | Optimist Printers  | <b>\$661.13</b>   |
| 4037 <u>1</u>   | 12/15/2017   | \$661.13 Checks   |
| Reference Number: 50014<br><u>93494</u>   | Pocket Press Inc<br>11/14/2017   | <b>\$206.77</b> WA Criminal Laws, WA Traffic Laws   |
| Reference Number: 50015   | Radcomp Technologies   | <b>\$1,749.91</b>   |
| <u>66543</u>  | 12/11/2017   | \$807.50 Onsite, Remote, Travel   |
| MSP-66554   | 12/11/2017   | \$942.41 Gold Package   |

\$98.19 Chlorination Station

**\$8,441.66** Employee Funding

HSA Bank Employee Plan Funding 12/14/2017

**\$1,321.67** \$1,321.67 December Service

**\$924.45** \$924.45 Utility Bill Mailing

Vision Municipal Solutions Llc 12/21/2017

Verizon Wireless 12/6/2017

Reference Number: 50016 9797541024 Reference Number: 50017

4556

Wind River Office Cleaning 12/26/2017

Reference Number: 50018 Invoice - 12/26/2017 11:18:40 AM Reference Number: 900841 Invoice - 12/26/2017 10:54:38 AM

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\$3,704.50 \$19,023.35 \$935.96 \$42,781.89

City of Goldendale City of Goldendale City of Goldendale Payroll Vendor

900831 900839 900840 Direct Deposit Run -12/18/2017

\$91,790.55

|                | AGENDA TITLE: | MID-COLUMBIA HOUSING AUTHORITY |
|----------------|---------------|--------------------------------|
|                | DATE:         | JANUARY 2, 2018                |
| ACTION REQUIRE | ED:           |                                |
| ORDINANCE      | COU           | NCIL INFORMATIONX              |
| RESOLUTION     |               | OTHER                          |
| MOTION         | X             |                                |
| EXPLANATION:   |               |                                |
| FISCAL IMPACT: |               |                                |
| ALTERNATIVES:  |               |                                |
| STAFF RECOMME  | ENDATION:     |                                |
| MOTION:        |               |                                |

AGENDA BILL: E1





### Columbia Gorge Attainable Housing

The cost of renting or buying a home is increasingly out of reach. Our housing affordability challenge puts us at risk of losing what has made the Gorge, and our diverse hometowns, a wonderful place to live, work and play. MCHA is engaging with local businesses, elected officials, neighbors and community organizations to promote attainable housing solutions throughout our five county region.



### Impact:

- Those who work in our communities are increasingly unable to live here.
- Employers are ever more challenged by their inability to attract a talented workforce due to the high cost of housing.
- Steep rises in land costs and dwindling supplies limit what's available for affordable housing units.
- Vacation and short-term rentals contribute to the economy, but also create market pressures that deplete attainable housing.
- Lack of attainable housing inhibits children achieving better results in school.
- Healthy habits take root more easily in stable, affordable homes

### Requests for Support:

Support continued and increased investments in USDA
 Rural Development & Housing and Urban Development programs that promote housing affordability for renters and homeowners. Reduce regulatory and administrative burdens for high performing small public housing agencies and not-for-profits.

### Federal housing investments with real impact \$:

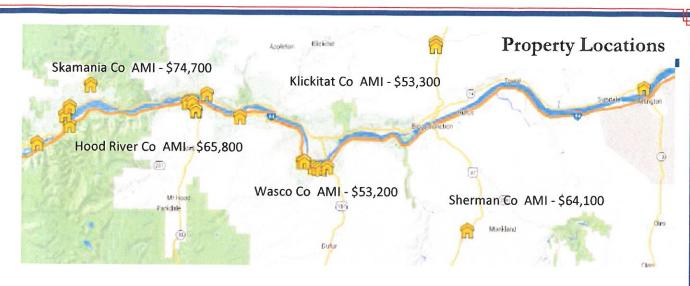
- Housing Choice Voucher Program and Administration (HUD)
- Family Self-Sufficiency Program (HUD)
- Community Development Block Grant (HUD)
- HOME Investment Partnership Program (HUD)
- HOME Tenant Based Rental Assistance (HUD)
- Shelter Plus Care (HUD)

- Low-income Housing Tax Credits
- Farm Labor Direct Loans and Grants (USDA RD 514, 516)
- Multi-Family Housing Direct Loans (USDA RD515)
- Multi-Family Housing Rental Assistance (USDA RD)

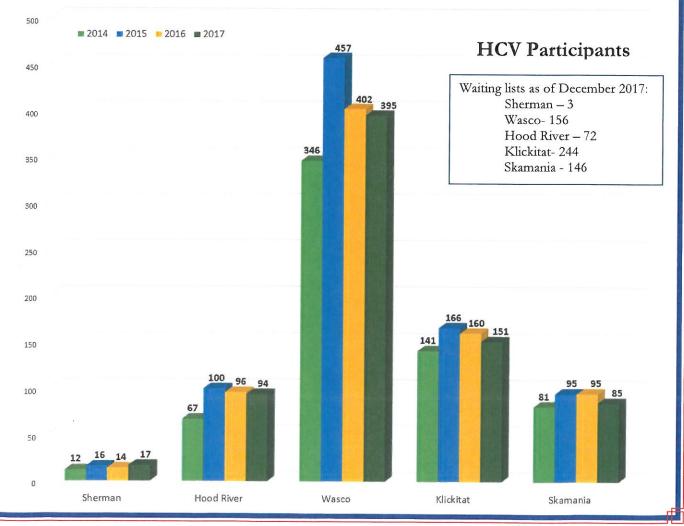
Fiscal 7/1/16 thru 6/30/17 ~\$10.7mm in Federal awards invested in the Gorge through MCHA and CCHC

### For more information:

Joel Madsen - joelm@columbiacascadehousingcorp.org -541.296.5462 www.mid-columbiahousingauthority.org







|   | AGENDA TITLE: | DESIGNATION FOR MAYOR PRO TEMPORE |  |  |
|---|---------------|-----------------------------------|--|--|
|   | DATE:         | JANUARY 2, 2018                   |  |  |
| ACTION REQUIR   | ED:           |                                   |  |  |
| ORDINANCE   | COU           | NCIL INFORMATIONX                 |  |  |
| RESOLUTION  |               | OTHER                             |  |  |
| MOTION  | X             |                                   |  |  |
| EXPLANATION: Please find attached a memo presenting an agenda item for the designation for a Mayor Pro Tempore.   |               |                                   |  |  |
| FISCAL IMPACT:  |               |                                   |  |  |
| ALTERNATIVES:   |               |                                   |  |  |
| STAFF RECOMMENDATION: Council discuss and decide amongst themselves whom they may designate as Mayor Pro Tempore. |               |                                   |  |  |
| MOTION:   |               |                                   |  |  |

AGENDA BILL: G1

### **City of Goldendale**

# Memo

To:

Mayor and Council

From:

Larry Bellamy, City Administrator

cc:

Date:

01/02/2018

Re:

Designation Of Mayor Pro Tempore

Mayor Pro Tempore Designation: In accordance with RCW 35A312.065 (copy enclosed), at the first meeting of a new council (which is the January 2, 2018 council meeting), the members, by majority vote, may designate one of their members to serve as the Mayor Pro Tempore.

|  | AGENDA TITLE: | STANDING COMMITTEE ASSIGNMENTS |  |  |
|--|---------------|--------------------------------|--|--|
|  | DATE:         | JANUARY 2, 2018                |  |  |
| ACTION REQUIRE   | ED:           |                                |  |  |
| ORDINANCE  | COL           | INCIL INFORMATIONX             |  |  |
| RESOLUTION   |               | OTHER                          |  |  |
| MOTION   | X             |                                |  |  |
| EXPLANATION: Please find attached a memo presenting an agenda item for the designation of Standing Committee Assignments.  FISCAL IMPACT:  ALTERNATIVES: |               |                                |  |  |
| STAFF RECOMMENDATION: Council discuss and decide amongst themselves whom they may assign as Standing Committee Members.                                  |               |                                |  |  |
| MOTION:  |               |                                |  |  |

AGENDA BILL: G2

### **City of Goldendale**

## Memo

To:

Mayor and Council

From:

Larry Bellamy, City Administrator

cc:

Date:

01/02/2018

Re:

Selection council member for standing committees

Back in 2016, the Council enacted an ordinance establishing four (4) council standing committees. These committees are policy review and discussion arms of the city council to assist the council in examining issues that may come before it in greater depth and detail. Committees study issues and develop recommendations for consideration by the council. Committees do not take binding action on behalf of the city.

The committees, their current committee members and their purpose are outlined below:

- 1. Budget/Finance Committee Reviews and report its recommendations on the annual budget and such other matters that relate to the financial affairs of the City. Current members: Shannon Middleton, Andy Halm and vacant.
- Ordinance Committee Discusses which ordinances need to be updated and draft revised ordinance language for consideration by the full council. Current members: John Sullivan, Guy Theriault and vacant.
- 3. Public Works Committee Reviews matters which relate to public works, including but not limited to, the infrastructure and public improvements owned, controlled or operated by the City. Current members: John Sullivan, Carmen Knopes and vacant.

4. Event Committee – Hears presentations for festivals and events, makes recommendations for award of tourism dollars, in addition, assisting in the operation of the events and festivals. Current members: Guy Theriault, Andy Halm and vacant.

- A. Created. The following standing committees of the city council are created and established:
  - 1. Finance:
  - Ordinance;
  - Public works;
  - 4. Event.
- B. Purpose. The purpose of each committee shall be to review matters within the following subject areas:
  - 1. Finance Committee. The primary purpose of the finance committee is to review and advise the city council upon all matters involving financial affairs of the city, including the annual budget and amendments thereto, review of capital and financial planning, financial tracking and reports, and such other matters as may be assigned to this committee.
  - 2. Ordinance. The primary purpose of the ordinance committee is to review and advise the city council on all matters involving the amendment and preparation of new ordinances for the Goldendale Municipal Code and other such matters as may be assigned to the committee.
  - 3. Public Works. The primary purpose of the public works committee is to review and advise the city council upon all matters involving public utilities, including streets, storm drains, street lighting, water supply, treatment and distribution, wastewater treatment plant and collection system, and parks and other such matters as may be assigned to the committee.
  - 4 Event. The primary purpose of the event committee is to review and advise the city council upon all matters pertaining to tourism development and promotion.
- C. Term. The term and membership of each committee shall commence on the first regular meeting of the city council in January of every even year, and shall terminate effective the date prior to such meeting. The appointment to each council committee shall be made by the council during the first meeting of the council in January of every even year. No councilmember should serve on more than two committees at one time. The mayor shall be ex officio member of each committee.

- D. Duties and Responsibilities. The committees shall consider, review and make recommendations to the council concerning matters referred to them by the council. The mayor, committee chairpersons and boards and commissions are encouraged to suggest items to the council which should be considered by a committee.
- E. Committee Support. Respective department heads may attend council committee meetings to provide information, draft documents and other support as reasonably requested by the committee. (Ord. 1463 §1, 2016)

|                       |       | BOARD DISCUSSION     |  |  |
|-----------------------|-------|----------------------|--|--|
|                       | DATE: | JANUARY 2, 2018      |  |  |
| ACTION REQUIRE        | ED:   |                      |  |  |
| ORDINANCE             |       | COUNCIL INFORMATIONX |  |  |
| RESOLUTION            | ***** | OTHER                |  |  |
| MOTION                | X     |                      |  |  |
| EXPLANATION:          |       |                      |  |  |
| FISCAL IMPACT:        |       |                      |  |  |
| ALTERNATIVES:         |       |                      |  |  |
| STAFF RECOMMENDATION: |       |                      |  |  |
| MOTION:               |       |                      |  |  |

AGENDA TITLE: COLUMBIA GORGE HOUSING AUTHORITY

AGENDA BILL: G3